

Creating Account Codes with different Account Types but the same Controlling Elements

APTAWEB-10720

Introduction

When all accounts — Revenue, Expenditure, and Balance Sheet — have the same structure, the user is now allowed to override the controlling element value and change the account type when creating new accounts.

Sample structure

Home -> Char	t of Accounts -> Structure Maintenance	
Structure:	MACOA 🔻 ⊄	
Elements	Account Formats	
Fund	Function Object DIV	
Fund	e Function Object DIV	
Fund	Sheet DIV	

Figure 1: Account Formats



Additional instructions for changing account type

When the account structure is setup in a database each account type has a controlling element.

		_				
Eleme	nts Account Formats					
				🕂 Add 🛛 🧪 Edi	t 🔀 Delete 🗖	- Mo
Sec						
360	arch	Q		TCA	C 🗷 🔁 🛟 🗋	- 0
		Irop it here to group by th	nat column		C 🗷 🐔 🔇 🗎	Q
		Irop it here to group by th	Description	Input Mask	C 🗷 🔁 🛟 📔 Static	0
Dra	g a column header and d					0
Dra	g a column header and d Name	Status	Description	Input Mask	Static	0
Dra	g a column header and d Name <u>DIV</u>	Status Standard	Description Division	Input Mask ##	Static No	0

Figure 2: Function as Controlling Element

In this database the controlling element, Function, dictates what the account type is in the Chart of Accounts.

Prior to the change in this release, you could *not* have an expenditure, revenue, or balance sheet element with the same value when creating an account code in the Chart of Accounts.

But there are certain states that mandate that ability, and AptaFund now allows for this functionality.

Function 1003 is normally an *Expenditure* element value.

ome	-> Chart of Accounts -> Element Value M	aintenance		🕂 Add 📔	🧪 Edit 🛛 🗙 Delete 🛛 🛨 More
	Select Structure: MACOA		▼ Select I	Element: Function	Element Values: ####
Se	arch Q				T C/C B
Dra	ig a column header and drop it here	e to group by that col	lumn		
	Status	Element Value	Description	Account Type 🕇	Balancing Account
	Status Inactive Enabled Element Value	Element Value	Description CAPITAL ASSETS EQUITY	Account Type † Expenditure	Balancing Account
					Balancing Account
	Inactive Enabled Element Value	1001	CAPITAL ASSETS EQUITY	Expenditure	Balancing Account
	Inactive Enabled Element Value Active Enabled Element Value	1001 1002	CAPITAL ASSETS EQUITY CAPE COD FOUNDATION GRANT	Expenditure Expenditure	Balancing Account
	Inactive Enabled Element Value Active Enabled Element Value Active Enabled Element Value	1001 1002 1003	CAPITAL ASSETS EQUITY CAPE COD FOUNDATION GRANT COMM OF MASS -EQUIP GRANT	Expenditure Expenditure Expenditure	Balancing Account

Figure 3: Function 1003 as Expenditure Account Type

When you are creating a new account code, there is now an **<All>** option in the Account Type Group drop-down. This option will allow you to select an account type that is different from the original account type in the element values. Enter all elements as usual, and click **Save**.

4Curlar	FY20-21		
		v	
Account Type Group:	Expenditure	× v	
Fund:	<all></all>		
Function:	Balance Sheet		
Object:	Expenditure Revenue		
-	Kevenue		
DIV:		•	
Description:			
*Account Type:	Expenditure		

Figure 4: Adding New Account Code in Chart of Accounts

Now accounts with the same Function 1003 — where 1003 is listed as *Expenditure* in Element Value Maintenance — can also be Revenue or Balance Sheet.

10	003	Q Cycle Name : Equals FY20-21; ▼ 📮				Filtered TC	/C 🛛 🕏 🔅 🗸
Dra	ıg a column header and	drop it here to group by that colum n					
	Account Code	Description	Account Type Name	Enabled	Active	Account Group Type	Cycle Name
	02 1003 7103-00	COMM OF MASS -EQUIP GRANT	Expenditure	Yes	No	Expenditure	FY20-21
	02 1003-0000-00	COMM OF MASS EQUIP GRANT	Fund Balance/Retained Earnings	Yes	No	Balance Sheet	FY20-21
_	02 1003 4103-00	COMM OF MASS EQUIP INC.	Revenue	Yes	No	Revenue	FY20-21

Figure 5: Chart of Accounts

Once the element values and description are entered, all account types are available for selection in the Account Type field. Once you click **Save**, a warning asking the user if they want to continue will be displayed. This warning explains that the account type may be different than the group that belongs to the controlling element.



Figure 6: Warning Message