

## **AptaFund 4.1 Technical Document**

## Maine - Two New Fields Added to the Employee Jobs

APTAWEB-11550

Screen

## Introduction

Two new fields have been added to the Employee Job screen for Maine customers.

- ❖ **PERS Reportable** (Yes/No) which replaces the requirement for Primary Job in order for the job to appear on the PERS Report (NOTE: This field is also on the Master Position)
- ❖ FTE Annual Amount which overrides the Total Salary on the PERS Report if something has been entered.

## **PERS Report**

We have two new fields that will be used in the PERS Report: *PERS Reportable* and *FTE Annual Amount*. Both fields are located on the employee Jobs screen. PERS Reportable is a Yes/No field that replaces the current requirement of Primary Job to appear on the PERS Report. This new field is also located on Master Positions. FTE Annual Amount overrides the Total Salary on the PERS Report if it exists.

**NOTE**: Keep in mind that contributions to the PERS Retirement and PERS Additional Retirement deductions are not determined by this new field. In order for the Contribution amount to be correct, the jobs marked as PERS Reportable need to be the same jobs that the PERS deductions use to calculate. These jobs are listed in Deduction Details under *Jobs/Addenda*.





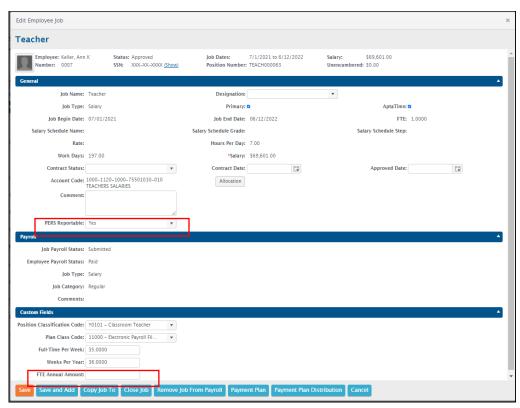


Figure 1: Employee Jobs Screen showing the Two New Fields

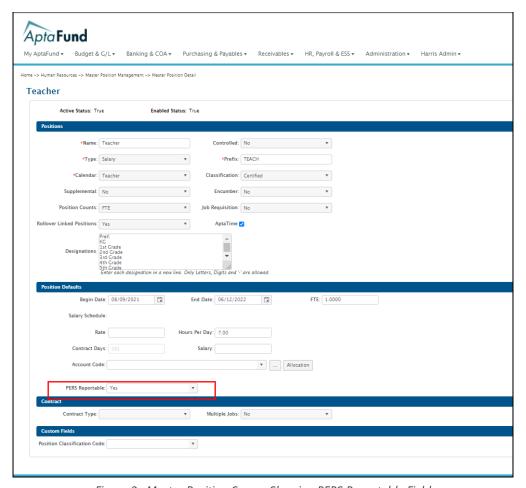


Figure 2: Master Position Screen Showing PERS Reportable Field

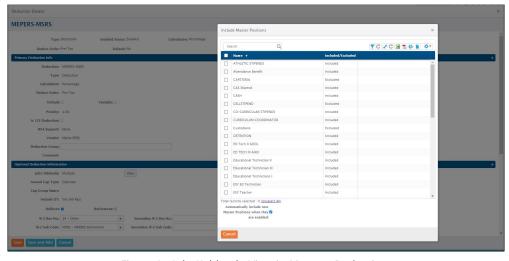


Figure 3: Jobs/Addenda View in Manage Deductions